



Writing a CV

A CV, which stands for Curriculum Vitae, is a document used when applying for jobs, and in some cases training courses. It allows you to summarize your education, skills and experience, enabling you to successfully promote your abilities to potential employers. There are lots of resources available to help produce a good CV, some of which are listed below:

National Careers Service

CV Tips

An overview of why a CV is needed, how to start, different layouts, what to include and other useful tips

Youth Employment UK

How to Write Your First CV

Aimed at students preparing their first CV; includes advice on why you need one, what to include, personal statement tips, what counts as work experience and what not to include.

UCAS

How to Write a CV

What to include as an introduction, what work experience to include, your education and grades, other achievements, skills, hobbies and interests, and who should be a referee.

Jobs.ac.uk

10 things not to do on your CV

Mistakes that applicants sometimes make that will exclude you from getting any further or being overlooked. These can include spelling and grammatical errors, unexplained gaps and misleading information.

Prospects

How to Write a CV

An overview of what a CV is, how long it should be, what to include, advice on the best format, tips on how to write a “good” CV and how to fill any gaps caused by Covid-19.

Success at School

How to Write a CV for an Apprenticeship

Focussing on a strong CV for apprenticeship applications, including how to get the structure and format right, tips on writing a personal profile, how to explain skills and achievements and how to focus on transferrable skills.

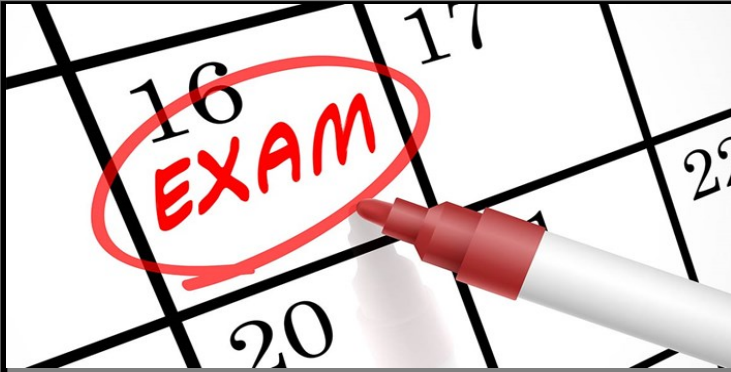
Indeed

Writing a CV with no Work Experience

School leavers may often have very little, if any, work experience. This resource offers suggestions on how to focus on other skills, strengths and experiences that help develop the best CV. Advice on what to include, how to highlight skills, how to focus on education and tips on other areas to consider.

[The Parent Perspective](#) is an exciting podcast series for parents and carers, helping them to support their children with careers advice and guidance. Series 2 is bigger and better than ever, led by a brilliant new host, Rachel Burden!

Together with Not Going to Uni, we want to make sure that we are supporting parents to feel informed and confident in providing careers support and guidance to their child, so that they ultimately make the best decisions for them.



[2023 Exam Timetable.](#)

A full timetable is available on the WUTC Website .

Before sitting your exam make sure you know the date, time and location of your exams.

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Summer open days.....

Hemel Hempstead Campus

17th June 2023, 9.30am — 12.30pm.

Watford Campus

24th June 2023, 9.30am – 1pm.

[Click here](#)

Results day

A Levels — 17th August 23

GCSE's — 24th August 23

For everything you need to know [Click here](#)

